



**WHEREAS**, the Ohio Water Environment Association (OWEA) is a 501(c)(3) Organization and a Member Association (MA) of the Water Environment Federation (WEF); and

**WHEREAS**, the WEF and the OWEA recognize Water for People (WFP) is a charitable organization dedicated to assisting those in developing nations to develop systems for safe drinking water and adequate sanitation as a Charity of Choice; and,

**WHEREAS**, as part of its support to WFP, the OWEA shall help raise donations at section meetings, and at the annual conference.

**THEREFORE**, OWEA has adopted the following policy and procedure:

### **POLICY AND PROCEDURE**

- I. WFP is a Standing Committee and, as such, shall follow the approved Standing Committee Policy and Procedures.
- II. At a minimum, the WFP Committee shall, be comprised of the Delegates from each OWEA Section.
- III. Unless otherwise authorized by the EC, the Committee shall collect donations from the Sections and planned events at the OWEA Annual Conference. Care shall be taken to make sure events are tastefully prepared and members do not feel harassed or bothered.
- IV. Funds can be raised in a variety of ways. Past efforts have included raffles, silent auctions, golf course 'mulligans' and putting string.
- V. The OWEA golf outing at the Annual Conference shall be required to raise \$500 towards WFP.
- VI. During all WFP fundraising events, Internal Revenue Service, Charitable Contribution Forms, shall be made available to any donor who requests one.
- VII. Any and all contributions received for WFP, are to be relinquished to the Executive Administrator of the OWEA, who will in turn forward these funds directly to the WF P Organization.