



**WHEREAS**, the Ohio Water Environment Association (OWEA) is a 501(c)(3) Organization and a Member Association (MA) of the Water Environment Federation (WEF); and

**WHEREAS**, OWEA in its Rules and Regulations, has established four geographic service areas to be served by entities called “sections” including the Northwest, Northeast, Southwest, and Southeast. The purpose of the sections is to help OWEA deliver its mission statement and vision to members across the state; and

**WHEREAS**, it is recognized that each OWEA Section has their own defined Executive Committee (EC), similar to, but at times different from the EC of OWEA, and

**WHEREAS**, OWEA recognizes the uniqueness of each Section in terms of its strength and value to the organization. However, there must be a defined understanding between the Section and OWEA of each others role and function for the benefit of the entire organization.

**THEREFORE**, OWEA has adopted the following policy and procedure:

### **POLICY AND PROCEDURE**

- I. All OWEA Sections are service delivery zones within OWEA, designed to assist with the delivery of core services throughout the State of Ohio to its members at a grass roots level.
- II. To maintain consistency within the Sections, OWEA and WEF, each section shall adopt Rules and Regulations in harmony with OWEA. Rules and Regulations for each Section shall be approved by the OWEA EC, before they are adopted by the section..
- III. Sections shall adopt Policies and Procedures (P&P) based on their operational needs, modeled after those of the OWEA, as relevant to the section. P&Ps relating to the OWEA 501(c)(3) status, shall be adopted with no exception, as required to maintain our status.
- IV. Sections P&P shall be developed as to not conflict with one from OWEA or take on a position with a contrary mission or purpose
- V. Section officers are afforded limited liability insurance under OWEA's policies, and as such, all Section activities and actions taken by Section EC members on behalf of the Section should reduce liabilities and risks as much as reasonable.
- VI. Section officers pledge to follow their own Rules and Regulations and P&P, which are based on a Code of Ethics.
- VII. Sections shall not be restrained from developing their own personality and finding ways to deliver its services to members in unique and creative ways, as long as those ways do not conflict with OWEA.
- VIII. Sections shall appoint one delegate to sit on the OWEA EC.
- IX. Sections may submit a nominee to the OWEA Nominating Committee for consideration for voting at the Annual Business Meeting to the fill the role of Vice President, every four years.