



WHEREAS, the Ohio Water Environment Association (OWEA) is a 501(c)(3) Organization and a Member Association (MA) of the Water Environment Federation (WEF); and

WHEREAS, OWEA relies upon its financial resources, records, staff, and other resources to provide service to its members; and

WHEREAS, OWEA recognizes its fiduciary responsibility to provide an appropriate level and type of insurance coverage for the association and its agents to provide for the welfare of the organization and its members; and

WHEREAS, the OWEA Executive Administrator (EA) shall review all association insurance policies on an annual basis and report and make recommendations to the OWEA Executive Committee (EC).

THEREFORE, OWEA has adopted the following policy and procedure:

POLICY AND PROCEDURE

- I. The OWEA EC has ultimate responsibility to establish the level and type of insurance required to maintain the operation of the OWEA.
- II. The OWEA EA shall review insurance policies on an annual basis and report and make recommendations to the OWEA EC. It is recommended that this report shall be presented to the EC at the first meeting of each conference year.
- III. Generally, OWEA shall provide General Liability (Bonding for Secretary/Treasurer) and Professional Liability insurance (elected and appointed officers) for the Association. This coverage may change as determined by the OWEA EC. It is noted that this insurance shall also cover the Sections.
- IV. The annual premiums for the cost of insurance coverage for the Association shall be divided between the four (4) Sections of the Association when the insurance period comes up for renewal. This shall be determined by the OWEA E C. The EA shall invoice the Sections on an annual basis, unless directed otherwise by the President.