

WEF: Fitting Together



**House of Delegates
Orientation Meeting**

**September 29th and
30th**



Introduction

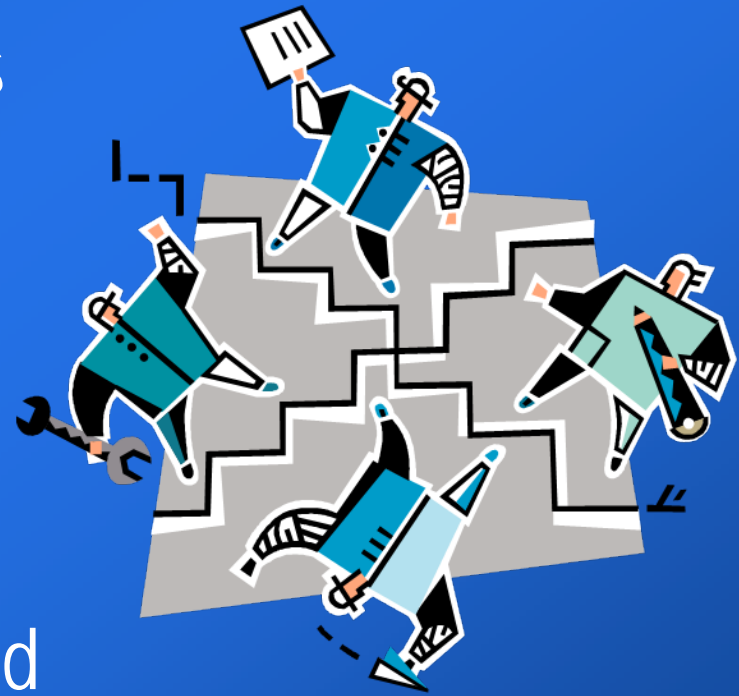
- Bill Orne – Speaker-Elect, Representing South Carolina
- Fran Burlingham - Representing California





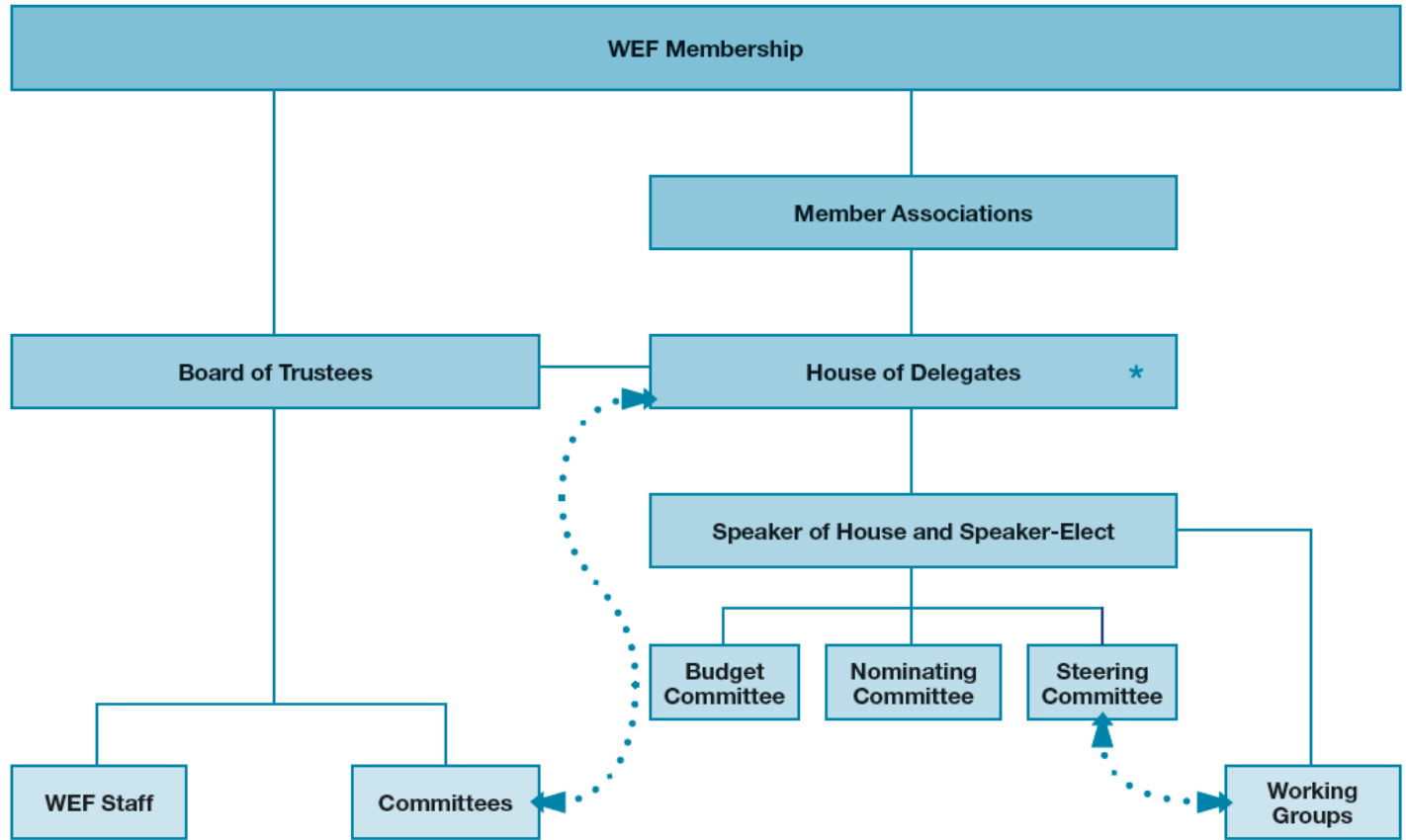
WEF Structure Elements

- Member Associations & Members
- Board of Trustees
- House of Delegates
- Committees
- Executive Director and Staff





Work Flowchart



10/2008

* MA Delegates
* Delegates-at-Large





House of Delegates Structure

- The House is the deliberative and representational body of the Federation.
- Advises the Board on
 - Matters of Strategic Direction
 - Public Policy Development
- Has the Authority to remove Trustees and Officers





House of Delegates Structure

- Delegates representing 76 Member Associations
- 12 Delegates-at-Large
- 112 total Delegates





76 Member Associations





House of Delegates Structure

- 3 Standing Committees:
 - **Budget** – Reviews and comments on Budget report from the Board
 - **Nominating** – Reviews and recommends nominations for HOD and comments on BOT nomination
 - **Steering** – Repository for ideas, helps review those ideas.
 - **WEFMAX** – Secure meeting locations for WEFMAX and meeting location guidelines (NEW)





House of Delegates Structure

- Work Groups to perform work during the 2008-2009 year were:
 - WEF/MA Relations
 - WEFMAX
 - Funding/Infrastructure/Asset Management
 - Communication the Value of WEF to the Profession
 - Image Enhancement





House of Delegates Duties

Represent the interests of MAs or member constituencies.





House of Delegates Duties



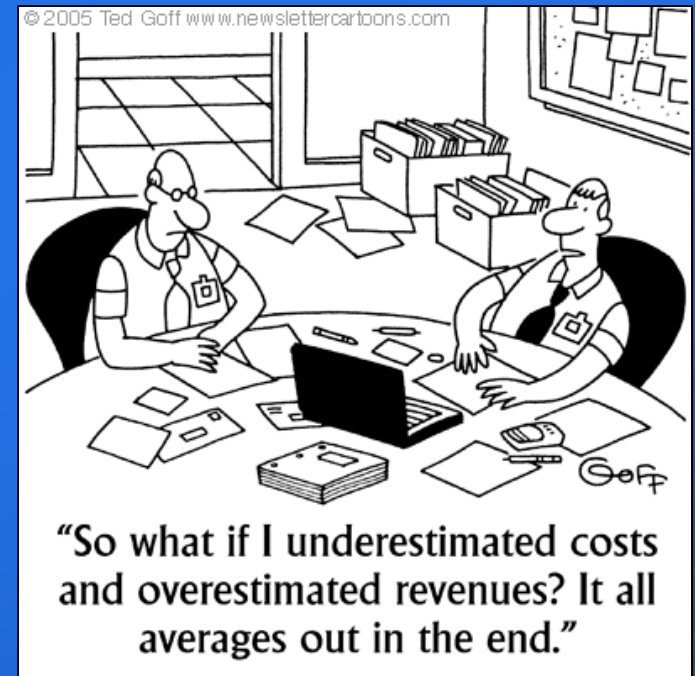
Advise the Board on strategic direction and policies and initiatives of the Federation.





House of Delegates Duties

- Review the budget report from the Board.
- Provide comments to the Board on its consistency with the Strategic Plan and other initiatives.





House of Delegates Duties

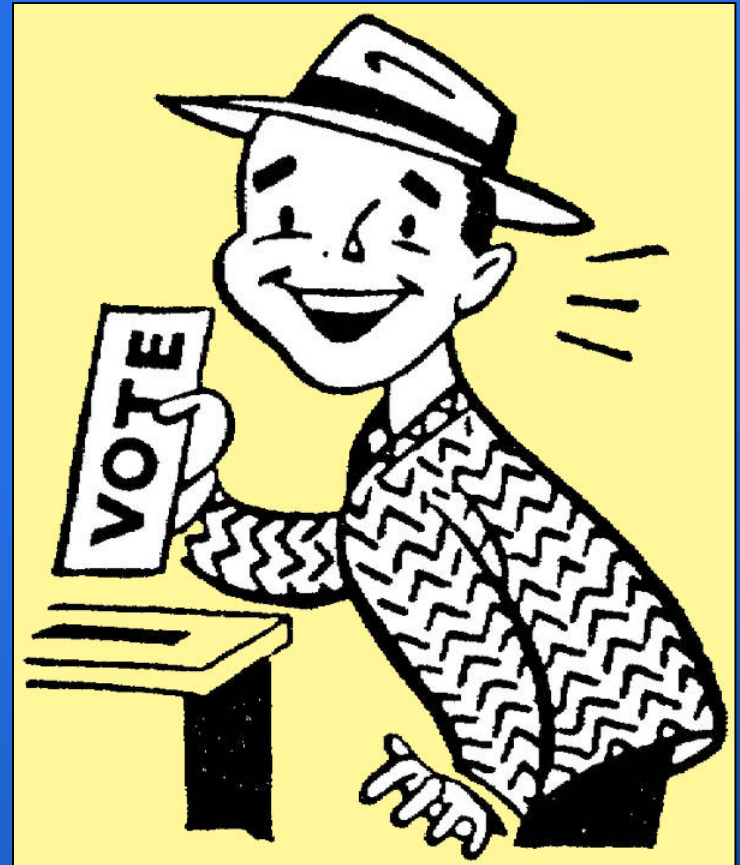
Confirm nominations
of members to serve
on the Board of
Trustees.





House of Delegates Duties

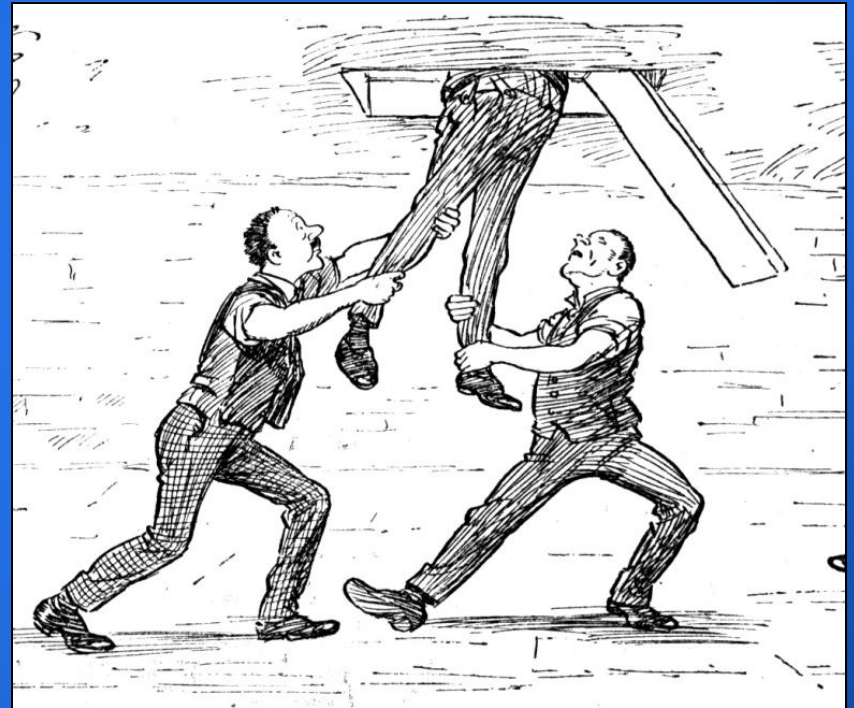
Elect the Officers of
the Federation,
except the
Executive Director





House of Delegates Duties

May remove
Trustees and/or
Officers in the
manner provided by
the Constitution and
Bylaws.





Delegate's Responsibilities

- Represent the interest of their MA or bring a perspective to the House
- Liaison to WEF MA or Member Constituency
- Attend and participate in their MA annual meeting
- Participate in one or more WEF Committees
- Attend and participate in the HOD meetings at WEFTEC and WEFMAX
- Attend and participate in at least one working group
- Attend and participate in conference calls held by the HOD





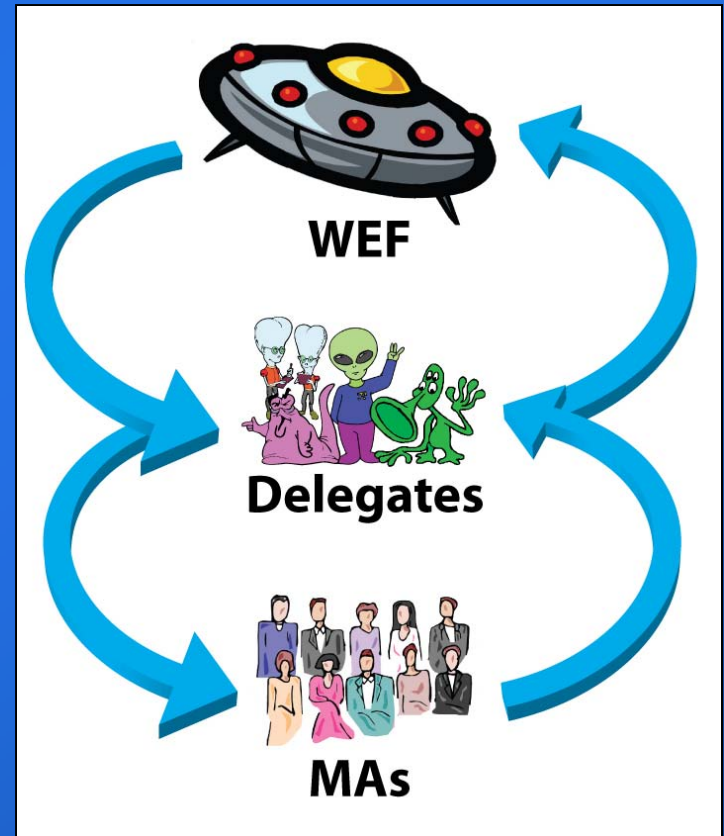
Meetings

- WEFTEC - October 10-14, 2009
- WEFMAX
 - March 11 – 13 – Puerto Rico W&EA to include the YP Summit on Thursday, March 11
 - April 8-9 – WEF in Old Towne Alexandria to include a MA Leaders Summit on Wednesday April 7
 - May 6-7 – Ohio WEA in Cleveland
 - May 13-14 – California WEA in San Diego



Communication

- Provide two-way communication between the Board and House and MA and Members
- Attend MA Board meetings
- Participate in related professional activities
- Solicit input from MAs to assist in strategic initiatives





Policies and Procedures

- House of Delegates Leadership
- HOD Meetings
- HOD Committee and Work Group Structure
- Policy Change and Conflict Resolution
- Internal/External Communication
- Delegate Responsibilities
- Work Flow chart





What to Expect at WEFTEC



WEFTEC 2009
House of Delegates Schedule
Saturday, October 10, 2009
Peabody Orlando Hotel

8:00 a.m. – 8:30 a.m.	Orientation Refresher 2009-2010 House of Delegates <i>Plaza Intl Ballroom D&E</i>
8:30 a.m. – 9:30 a.m.	Joint Session 2008-2009 and 2009-2010 House of Delegates <i>Plaza Intl Ballroom D&E</i> <ul style="list-style-type: none">• Water Environment Research Foundation Presentation• Water for People Presentation• WEFTEC Locations
9:30 a.m. – 11:30 a.m.	Work Group Discussion Sessions** 2008-2009 and 2009-2010 House of Delegates <ul style="list-style-type: none">• Operator Involvement and Outreach <i>Plaza Intl Ballroom A</i>• House Representation and Voting Requirements <i>Plaza Intl Ballroom B</i>• WEF/MA Relationship – <i>Plaza Intl Ballroom C</i>• House Ways and Means - <i>Plaza Intl Ballroom H</i>
11:45 a.m. – 1:00 p.m.	House of Delegates Luncheon (<i>House of Delegates, Board of Trustees, Past Officers</i>) 2008-2009 and 2009-2010 House of Delegates <i>Orlando I & II – Convention Level</i>
<u>House of Delegates Meetings</u>	
1:15 p.m. – 3:30 p.m.	2008-2009 House of Delegates Meeting (Speaker - Helgeson) <i>Plaza Intl Ballroom D&E</i>
3:45 p.m. – 5:00 p.m.	2009-2010 House of Delegates Meeting (Speaker - Ome) <i>Plaza Intl Ballroom D&E</i>





This Year's Working Sessions

WEF-MA Relationships – Tom Helgeson

WEFMAX – Lynn Brabec

House Ways and Means – Scott Cummings


Operator Involvement/Outreach – Bob Wimmer

HOD Representation – Ted Denning









WEF Resources - Website



[Member Login](#)
 SEARCH GO
[Advanced Search](#)

[ABOUT WATER & SANITATION](#) [GOVERNMENT AFFAIRS](#) [CONFERENCES & TRAINING](#) [SCIENCE & TECHNOLOGY RESOURCES](#) [MEMBERSHIP & CAREERS](#)

Membership Information	Join WEF
Members Only	Renew or Modify Membership
Job Bank	Membership FAQs
Job Resources	Member Associations
	Member Association Resource Ctr.
	Committees & Communities of Practice
	Awards

- ▶ [Access Water Knowledge](#)
Technical resources for water quality professionals.
- ▶  [Stimulus Funding Resources](#)
Information on stimulus funding for water infrastructure.
- ▶  [Celebrating a Unified Voice for Water Reuse](#)
WEF WaterBlog
Posted August 31
- ▶  [Meet WEF's Newest Water Hero:](#)
Phil Kane
Posted August 24
- ▶  [U.S. Stockholm Junior Water Prize](#)
The world's most prestigious youth award for a water-related science project.
- ▶ [About WEF](#)
Improving Water Quality for 80 Years.
- ▶ [Join WEF](#)
Water quality professionals: Access the benefits.
- ▶ [Job Bank](#)
Dozens of new water environment jobs every month.

WEF Spotlight

WEF Announces the 2009 WEF Excellence Award Recipients
WEF proudly announces the recipients of the 2009 WEF Excellence Awards. The awards will be presented at the WEF Awards and Presidential Celebration Reception during WEFTEC®09, WEF's 82nd annual technical exhibition and conference, on Tuesday, October 13 at the Orange County Convention Center in Orlando, Florida. [Read more...](#)

Get Your Name Out as Utility Management Sponsor
Sponsorship is a great way to enhance your marketing strategy and maximize your company exposure before the specialized audience at Utility Management 2010. See [sponsor information](#) for more details.

News Center

Find more water quality news and events or browse the online media kit, annual reports, press releases, and more in the [News Center](#).

- ▶ [State Has 4 Days to Write Water Plan: Legislators Optimistic About Decades-Old Issue](#)
Ventura County Star - 2009-09-08
- ▶ [Group fears port works will sink Venice](#)
Associated Press/AP Online - 2009-09-07
- ▶ [Dams, Water Conservation at Issue in Water Reform](#)
The Sacramento Bee - 2009-09-08

Event Calendar

The event calendar includes all of WEF's technical conferences, webcasts, and seminars, as well as international water events and annual WEF Member





WEF Resources - Website

The screenshot displays the Water Environment Federation website. At the top left is the WEF logo with the tagline "Preserving & Enhancing the Global Water Environment". To the right is a search bar with a "GO" button and a link to "Advanced Search". A navigation menu includes "ABOUT WATER & SANITATION", "GOVERNMENT AFFAIRS", "CONFERENCES & TRAINING", "SCIENCE & TECHNOLOGY RESOURCES", and "MEMBERSHIP & CAREERS".

The main content area is split into two columns. The left column features a "MARKETPLACE" header with a bird image, followed by "MARKETPLACE" and "NEWS CENTER" icons. Below are promotional banners for "FOR THE COMPLETE FILE PROCESS T... POTABLE WATER SOLUTION." and "WEFTec 07 The Water Quality Quest Product Showcase san diego".

The right column is titled "Member Login" and contains the following text: "Some areas of the Water Environment Foundation's website, including the one you are attempting to view, are reserved for Federation members only. If you are already a member, you may login using your member ID and password. If you are not a member, you can get information on all the benefits WEF membership offers in our Membership & Professional Services (Membership Information) area." Below this is a login form with fields for "Membership ID/ Personal User ID:" (containing "01013170") and "Password:", a "Login" button, and a checkbox for "Remember my login on this computer." A "Help" link is also present.

The footer contains links for "About WEF", "WERF", "Advertise with WEF", "Site Map", and "Contact Us", along with the copyright notice "© Copyright 2007 WEF".





WEF Resources - Website

The screenshot shows a Windows Internet Explorer browser window displaying the 'House of Delegates Resource Center' website. The address bar shows the URL: <http://www.wef.org/MembershipCareers/MembersOnly/HouseofDelegates/index.htm>. The website header features the Water Environment Federation logo and navigation tabs for 'ABOUT WATER & SANITATION', 'GOVERNMENT AFFAIRS', 'CONFERENCES & TRAINING', 'SCIENCE & TECHNOLOGY RESOURCES', and 'MEMBERSHIP & CAREERS'. The main content area is titled 'House of Delegates Resource Center' and includes a 'Welcome Deborah Houdeshell' message with a 'Log Out' link. Below this, there are sections for 'WEFTEC Tools and Announcements', 'WEF Leadership and Governance', 'WEF Resources', 'House of Delegates Resources', and 'News'. The left sidebar contains links for 'MEMBERSHIP & CAREERS', 'MARKETPLACE', 'NEWS CENTER', 'HUBER TECHNOLOGY', and 'WEF JOB BANK'. The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 6:18 AM.

House of Delegates Resource Center - Windows Internet Explorer

http://www.wef.org/MembershipCareers/MembersOnly/HouseofDelegates/index.htm

House of Delegates Resource Center

Water Environment Federation
Presenting & Enhancing
the Global Water Environment

SEARCH
GO
Advanced Search

ABOUT WATER & SANITATION GOVERNMENT AFFAIRS CONFERENCES & TRAINING SCIENCE & TECHNOLOGY RESOURCES MEMBERSHIP & CAREERS

MEMBERSHIP & CAREERS

Welcome Deborah Houdeshell Log Out

The House of Delegates is the deliberative and representational body of the Federation and advises the Board on issues of strategic direction and public policy development.

House of Delegates Resource Center

[WEFTEC Tools and Announcements](#)

WEF Leadership and Governance

House of Delegates Resources

[2007 Officer Travel Calendar](#)
[Board of Trustees/Senior Staff Contacts \(5/22/07\)](#)
[Board of Trustees Meeting Schedule](#)
[Board of Trustees Meeting Minutes](#)
[Board of Trustees Talking Points](#)
[House Meeting Minutes](#)
[Leadership Conference](#)
[WEFMAX](#)

[About WEF](#)
[House Roster](#)
[Board of Trustees](#)
[Bios/Photos](#)
[Constitution and Bylaws](#)
[WEF Strategic Plan](#)

WEF Resources

News

[MA Resource Center](#)
[WEF Positions](#)
[WEF Policies/WEF Procedures](#)
[WEF Committees](#)
[Water is Life](#)
[MA ListServe](#)
[Contact WEF](#)

[WEFTEC Two City Rotation 9/20/07](#)
[Speaker and Speaker-Elect Duties 8/28/07](#)
[Board Briefs 8/3/07](#)
[Board of Trustees Memo 8/2/07](#)
[Constitution & Bylaws Excerpts](#)
[Board Chart](#)
[Leannee Brown Biography](#)

Done

Internet 100%

Start Microsoft PowerPoint - [...] House of Delegates R...

6:18 AM





WEF Resources - Contacts

WEF Staff Directory
<http://www.wef.org/About/WEF/StaffDirectory.htm>
 current as of October 2008

	Staff Member	Email Address	Phone Number
Advertising	Tom Wolfe	twolfe@wef.org	703-681-2155
Association Development (Marketing)	Laila Siddiquiyah	lsiddiquiyah@wef.org	703-681-2158
Benefits & Residency	Gene DeMichele	gdemichele@wef.org	703-681-2138
Customer Service / Membership	Lois Jordan	loj@wef.org	1-800-666-0206 (toll-free) or 703-684-2452
Governance & Affiliate Development			
Board of Trustees/House of Delegates	Phyllis Ross	pross@wef.org	703-681-2179
Executive Director	William Bertera	wbertera@wef.org	703-681-2100 x7500
Member Associations/House of Delegates	Dianne Cailley	dcailley@wef.org	703-684-2445
Awards	Kelsey Brown	kwbrown@wef.org	703-681-2100 x7748
Student Chapters & University Clubs	Dianne Cailley	dcailley@wef.org	703-681-2115
WPMAN Meetings	Dianne Cailley	dcailley@wef.org	703-684-2445
Government Affairs	Tim Williams	twilliams@wef.org	703-684-2437
International Programs	Ken Maynard	kmaynard@wef.org	703-684-2439
Human Resources	Julia Filer	jfiler@wef.org	703-684-2400, ext. 7100
Media Relations	Lois Harrison	lharrison@wef.org	703-684-2480
Operations Challenge (part of WEFTEC)	Steve Harrison	sharrison@wef.org	703-681-2100, ext. 7215
Publications			
Back Issues Claims	Carolyn Chess	chess@wef.org	703-684-2400, ext. 7211
<i>Sanitization Technical Bulletin</i>	Colby Vidito	cvidito@wef.org	N/A
Copyrights & Permissions	Deirdra Ross	dross@wef.org	703-684-2432
<i>International Wastewater</i>	Michael Bosniakewich	mbosniakewich@wef.org	703-681-2100, ext. 7051
<i>Specialist Person (featured in W&E)</i>	Steve Spicer	sspicer@wef.org	703-684-2463
Subscriptions, CD-ROM & conference proceedings orders		subs@wef.org	1-800-666-0206 (toll-free) or 703-684-2452
<i>Entry executive</i>	Michael Bosniakewich	mbosniakewich@wef.org	703-681-2100, ext. 7051
<i>Water Environment Research</i>	Deirdra Ross	dross@wef.org	703-684-2432
<i>Water environment</i>			703-681-2100

<i>Water Environment Laboratory Solutions</i>	Steve Spicer	sspicer@wef.org	703-684-2463
<i>Water Environment & Technology (WE&T)</i>	Melissa Jackson	wetmag@wef.org	703-684-2455
<i>Water Practice</i>	Mike Mullins	mmullins@wef.org	703-684-2400 ext. 7366
<i>WEF Highlights</i>	Jennifer Fulcher	jfulcher@wef.org	703-684-2440, ext. 7480
Public Education & Communications			
	Linda Kelly	publiceducation@wef.org	703-684-2448
<i>Water Is Life, and Infrastructure Makes It HappenR</i> program	Lorraine Loken	lloken@wef.org	703-684-2487
<i>World Water Monitoring Day</i> program	Lorien Onderdonk	londerdonk@wef.org	703-684-5264
Stockholm Junior Water Prize			
	Stephanie Costello	scostello@wef.org	703-535-5263
Technical & Educational Services			
	Matt Ries	mries@wef.org	703-684-2400, ext. 7255
Training			
Abstract Submission	Nancy Bauer	nbauer@wef.org	703-684-2400, ext. 7010
Continuing Education Units (CEUs)	Nancy Bauer	nbauer@wef.org	703-684-2400, ext. 7010
Exhibiting Information	Stefanie Walter	expoinfo@wef.org	703-684-2443
Registration	Tangie Williams	reginfo@wef.org	703-684-2441
Conferences & Events	Nancy Bauer	confinfo@wef.org	703-684-2400, ext. 7010
Seminars	Nancy Bauer	nbauer@wef.org	703-684-2400, ext. 7010
Website			
	Julie Fuller	jfuller@wef.org	703-684-2400, ext. 7467
WEFTEC			
Abstract Submissions	Rhoda Miller	rmiller@wef.org	703-684-2453 1-888-301-4933
Exhibit Sales	ttucker@wef.org	ttucker@wef.org	703-684-2434
Hotel & Travel Information	Deana Gissendanner	dgissendanner@wef.org	703-684-2400, ext. 7221
Meeting Rooms (headquarters hotel only)	Rosemary Petruso	rpetruso@wef.org	703-684-2431
Events	Deana Gissendanner	dgissendanner@wef.org	703-684-2400, ext. 7221
Workshops	Susan Merther	smerther@wef.org	703-684-2417





WEF Resources - Email

WEFLeader August 2009 Issue - Message (HTML)

File Edit View Insert Format Tools Actions Help

Reply Reply to All Forward

From: wefleader@wef.org
To: Orne, Bill
Cc:
Subject: WEFLeader August 2009 Issue



CURRENT NEWS

Welcome to WEFLeader, your monthly resource for WEF news

WEFTEC.09 Leadership Day
[Registration](#) is now open! Over 80+ attend this one day annual WEFTEC event. It offers Member Association (MA) Leaders the opportunity to acquire essential training on a diversity of not-for-profit management issues. The focus for this year's workshop will provide MAs usable tools and tips for keeping membership recruitment growing, remaining compassionate in community service, and staying legally compliant and environmentally responsible in an economic downturn.

WEF's Access Water Training
WEF is pleased to announce the launch of the "[Access Water Training](#)" website in August 2009. The website will house all of WEF Distance Education Training Programs' Online Training Courses. There are currently 6 courses and 2 Training Manuals with examinations being offered for Continuing Education Credits using this new online venue. The courses being offered at the time of the launch are: The Fundamentals of Wastewater Treatment, Preliminary Treatment, Primary Treatment, Natural Systems (Lagoons), Disinfection, Fixed Film Systems, Activated Sludge (Manual) and Solids Handling (Manual). Future courses to be offered include: Activated Sludge (online course), Solid Handling (online course) and Pumps (online course with manual). WEF's Distance Education Program is looking forward to working with and providing the MA's with the training they need. For more information, contact Dorn Sanders 703-684-2400 ext. 7060 or Christine Radke 703-684-2400 ext. 7013.

Share the Love of Water! - Get your community engaged
Don't miss the chance in 2009 to join the thousands of students, teachers, scouts, environmental clubs, water quality professionals and others who are helping to boost awareness of water quality issues through participation in [World Water Monitoring Day!](#) Numerous resources exist to help MAs implement the program in their own communities. For more information, please contact [Lorien Walsh](#).

WEFTEC- Utility Partnership Program
There is still time to take advantage of the Utility Partnership Program discounts for WEFTEC.09. WEF recognizes the importance of utility participation in making WEFTEC "The Water Quality Event" of the year, and is aggressively working to ensure that utilities can participate. E-mail utilitypartnership@wef.org for more information. The deadline to participate in this program is September 15.

GOVERNANCE

WEF Board of Trustees Approves Policies
Required changes to the Internal Revenue Service Form 990 and required policies for 501 (c)(3) organizations were approved in August by the WEF Board of Trustees. The [policies](#) include: Financial, Conflict of Interest, Whistleblower, Records Management, Compensation, and Joint Venture. These policies are posted to the MA Resource Center. For information on the requirements of the IRS Form 990, visit the [IRS](#) website.

[Leadership Day](#)
[Access Water Training](#)
[WWMD](#)
[WEFTEC](#)

[Financial Policies](#)
[IRS website](#)





WEF Resources - Publications



WEF Board Briefs – July 2009



2008-2009 WEF Board of Trustees: Rebecca West, President; Paul Freedman, President-Elect; Jeanette Brown, Vice President; Chuck Weir, Treasurer; Adam Zabinski, Past President; Bill Bertera, Secretary; Deborah Houdeshell; Judy Jones; Carl Janson; Betty Jordan; Ed McCormick; Ron Moeller; Sandra Ralston; Leslie Samei; Cordell Samuels; Chris Schmit; Bjorn von Euler; Jay Witherspoon

2010 Budget – The September 1, 2009–August 31, 2010 (WEF fiscal year) budget was approved as presented to the Board. The budget takes into consideration the challenges faced by current economic conditions, still providing for continued programs and services for WEF members. Some specific elements of the budget: no WEF dues increases for 2010; \$100,000 contingency fund to provide for enhanced MA services; funding to continue upgrades to WEF web site and membership database; funding for WEF Board members participation in MA annual meetings, WEFMAX meetings, and meetings with other organizations to conduct business on behalf of WEF. *Contact: Bill Bertera, wbertera@wef.org*

WEF Auditor – WEF policy provides for contracting for auditing services to a selected firm for periods not to exceed five years. Selection of the auditing firm is made by the Board of Trustees upon recommendation of the Audit Committee who conducts an interview process. Upon recommendation of the Audit Committee, the Board has approved Goodman and Company to provide audit services for fiscal years 2009, 2010 and 2011, with an option for 2012 and 2013. *Contact: Mike Nutter, mutter@wef.org*

Biosolids, WEF and Clean Water Act, Climate Change, Sustainable Infrastructure, and Stormwater. The plan provides for committee review, and action by the Board in December, 2009.

Review of Government Affairs Program – The Board initiated a review of the WEF government affairs program and approved the following findings and recommendations.

- WEF members, as well as legislative and regulatory officials and other stakeholders place a high value on continued WEF engagement in public policy matters.
- WEF has a unique role to play in promoting scientifically sound regulations and practices, and the Government Affairs program should be designed to support and enhance this unique role.
- Legislative efforts should reflect increased emphasis on education to promote sound public policy, to include meetings, briefings and other outreach to congressional staff as well as expert testimony on important water quality and environmental issues. WEF would also comment on specific legislative proposals when invited to do so.
- While WEF's status as a 501(c)(3) allows ample latitude for involvement in direct lobbying, WEF should engage in such lobbying only in very limited circumstances, as prescribed by the Board or when WEF's proprietary or business interests are at stake. WEF resources can be more effectively spent on education and provision of expert advice and testimony.
- WEF should continue to be engaged to a high degree with regulatory and other Executive branch agencies, including providing technical comments on proposed rules and guidance, and working informally to encourage appropriate attention is given to important water quality issues.
- WEF should assist Member Associations with the development of government affairs programs, and continue to provide WEF members and Member Associations with timely, unbiased news and analysis on legislative and regulatory developments (including newsletters, web content, webcasts, and WEFTEC and specialty conference sessions).





Questions?





**See you at
WEFTEC!!!!**

